

## Job Description

<b>Post Title</b>	<b>Head of Music and Director of Performance</b>
<b>Responsible To</b>	Headteacher
<b>Remuneration</b>	TPS + TLR1b
<b>Responsible For</b>	This post is responsible for the strategic leadership of Music and the coordination of Performance across Music, Drama, Dance and the Performing Arts at William Howard School.
<b>Effective Date</b>	September 2019
<b>Place of Work</b>	Your principal place of work will be at William Howard School, you may be reasonably required to work at other establishments across the Trust driven by the needs of the organisation.
<b>Contact Time</b>	Maximum of 19 periods out of 25 period week
<b>Note</b>	The duties required of all teachers under Pay and Conditions of Service legislation are a necessary part of this job description. This is not necessarily a comprehensive definition of the post and may be subject to modification or amendment after consultation with the post holder.

### Key Accountabilities:

#### Teaching

- To be an outstanding classroom practitioner
- Ensure high standards of teaching
- To oversee the delivery of planned, co-ordinated, high quality teaching within Music

#### Shaping the future

- To establish and implement an ambitious vision and ethos for the future of the curriculum area
- Play a role in the school improvement and school self-evaluation planning process
- Be involved in the devising, implementing and monitoring of action plans and other policy developments
- Lead by example to motivate and work with others
- In partnership with other members of the Middle Leader team, lead by example when implementing and managing change initiatives
- Promote a culture of inclusion within the school community where all views are valued and taken in to account

#### School Improvement

- Formulating the aims and objectives of the curriculum area through the curriculum area plan
- Establishing the procedures through which they are to be achieved.
- Managing staff and resources to that end; and
- Monitoring progress towards their achievement
- Determine, implement and monitor systems for monitoring and improving students' attainment and progress.
- To contribute to the development and implementation of the school's behaviour management system

## **Leadership**

Within the Curriculum Area:

- Be accountable for attainment
- Be responsible for monitoring the effectiveness of staff
- To take responsibility for continuing professional development of self and other members of the curriculum area (where appropriate)
- To take part in the school's Appraisal process
- To co-ordinate, lead and manage all Peripatetic music tuition within the school

## **Communication**

- To lead and chair curriculum team meetings as required
- To attend and be an active contributor to curriculum area, middle leader, whole school and other appropriate meetings as required
- To attend and be an active contributor to curriculum area and whole school events
- To attend parents and open evenings
- To maintain regular and effective positive communication with parent/carers and stakeholders

## **Role Specific Responsibilities:**

- To promote and coordinate the delivery of Extra Curricular activities across the Performing Arts disciplines.
- Coordinate the delivery of at least one public school performance per half term across Music, Drama, Dance and Performing Arts.
- To develop Performing Arts based initiatives to outreach to the community.
- To network with schools in the Carlisle area to share best practice.
- To facilitate a broad range of activities in conjunction with staff, students and the wider community so as to deepen and broaden learners' experiences across all the Performing Arts.

