

## JOB DESCRIPTION

<b>Post Title</b>	Teacher of Health & Social Care
<b>Responsible To</b>	Curriculum Leader
<b>Salary</b>	MPS/UPS
<b>Hours</b>	0.4 FTE

**Note:** The duties required of all teachers under Pay and Conditions of Service Legislation are a necessary part of this description. This description is not necessarily a comprehensive definition of the post. It will be reviewed at least once annually and may be subject to modification or amendment after consultation with the postholder.

The professional duties of a teacher are listed in the School Teachers' Pay and Conditions Document under the following headings:

### Teaching

- planning and preparing courses and lessons
- setting and marking of work
- assessment, recording and reporting

### Other activities

- promoting the progress and well being of individuals and classes
- providing guidance on educational and social matters
- making records and reports on the personal and social needs of students
- communicating and consulting with parents of students
- communicating with persons or bodies outside the school
- participating in meetings arranged for any of the purposes above

### Assessments and reports

- providing or contributing to oral and written assessments, reports and references for students

### Appraisal

- participating in statutory arrangements for appraisal

### Review, further training and development

- reviewing from time to time methods of teaching and programmes of work
- participating in arrangements for training and professional development

### Educational methods

- advising and co-operating on the preparation and development of courses of study, teaching materials, teaching programmes, methods of teaching, assessment and pastoral arrangements

### Discipline, health and safety

- maintaining good order and discipline among students and safeguarding their health and safety

### Staff meetings

- participating in meetings at the school which relate to the curriculum for the school or the administration or organisation of the school, including pastoral arrangements

## Cover

- teaching any students whose teacher is not available to teach them

## Public examinations

- participating in all arrangements for public examinations

## MAIN RESPONSIBILITIES OF POST

Together with the professional duties of a teacher as set out overleaf, the main responsibilities of this post include the following:

1. To teach Health & Social Care to students of all abilities in Years 7 - 13.
2. To work with colleagues on the development and delivery of courses appropriate to the delivery of Personal Development within the context of the National Curriculum and Local Agreed Syllabus.
3. To use ICT effectively to enhance and support teaching and learning in the above curriculum areas.
4. To ensure that the classroom is a safe and stimulating environment for students to learn with an appropriate range of resources and display.

## PERSON SPECIFICATION

This person specification has been drawn up to illustrate the type of skills and aptitudes we are seeking to find in the postholder.

Essential	Desirable
<b>Qualifications</b>	
<ul style="list-style-type: none"><li>• The successful candidate should be qualified to degree level in an appropriate subject area.</li></ul>	
<ul style="list-style-type: none"><li>• The successful candidate should have a relevant teaching qualification (PGCE, Cert Ed, B Ed).</li></ul>	
<b>Experience and skills</b>	
<ul style="list-style-type: none"><li>• The ability to teach the full age and ability range is required.</li><li>• Previous experience of teaching Health &amp; Social Care</li></ul>	
<ul style="list-style-type: none"><li>• A thorough knowledge of and enthusiasm for the subject of Health and Social Care is required.</li></ul>	
<ul style="list-style-type: none"><li>• A commitment to the provision of quality and equality of opportunity in the teaching of</li><li>• Health and Social Care is required.</li><li>• Competence and experience in the use of ICT in the teaching of these subject areas is essential.</li></ul>	
<ul style="list-style-type: none"><li>• Excellent written and oral communication skills in a variety of contexts (students, parents, colleagues etc) are sought.</li></ul>	
<ul style="list-style-type: none"><li>• The successful candidate will be required to work effectively in a close-knit team.</li></ul>	
<ul style="list-style-type: none"><li>• Commitment to continuous review and curriculum development is sought.</li></ul>	
<ul style="list-style-type: none"><li>• Candidates should have a forward-looking approach to teaching and have drive, initiative and the ability to respond quickly to further developments in education within school.</li></ul>	<ul style="list-style-type: none"><li>• An understanding of the changing school environment and national issues will be an advantage.</li></ul>